

Regulation 22: Degree of Master of Arts in Social Work and its associated awards

General

1. This Regulation applies to the:

Master of Arts in Social Work (MA)
Postgraduate Diploma in Social Work (PgDip)

Which provide a qualification as a social worker.
2. In accordance with Article 10(1) of the Charter and in accordance with the Statutes, the University shall:
 - a. grant and confer academic awards to qualified candidates where the specified requirements have been met.
 - b. and where there is good cause revoke any award granted to them by the University.
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produced for the purpose of identification.

23. A late registration fee may be charged where a student does not register within four weeks of the start of the relevant term.
24. Registration shall be renewed at the beginning of each University year, or at such time as is otherwise set by Regulation.

Simultaneous Registration

25. No person shall be eligible for admission who would thereby be registered simultaneously for an award in more than one institution, except:
 - a. under the terms of an agreement between the University and that institution; or
 - b. with the permission of the relevant Head of School.
26. A student shall not be permitted to register simultaneously for more than one award of the University without the permission of the Director for the Student Experience (or nominee).

- a. benefit from the programme of study or research;
 - b. participate and function largely independently in the university environment including in academic, residential, social, community activities.
31. A student may be considered not fit to study if they cannot make academic progress without frequently disrupting the academic, social or normal business of the University, its staff and other students. Under procedures approved by Senate, where a Fitness to Study Panel believes that a student is not fit to study, the Director or Deputy Director for the Student Experience (or nominee) may recommend to the Pro Vice Chancellor for Education and Students that the student be required to temporarily or permanently withdraw or that an applicant may be required to withdraw or defer admission.
32. Fitness to Study procedures also apply to students wishing to study abroad and to those who go to study abroad.

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52. A student who is required to withdraw following consideration by a Criminal Convictions Panel shall have the right of appeal.

Requirement to withdraw under exceptional circumstances

53. In exceptional circumstances, and on the recommendation of the relevant School, the Vice-Chancellor, acting under regulation 7.3, may suspend a student with immediate effect

Correspondence

54. The Student Data and Records team shall conduct all correspondence which formally communicates to a student or their financial sponsor (where appropriate) that a student:
- a. is required to withdraw, permanently or temporarily.
 - b. Is permitted to temporarily withdraw
55. Where relevant, notification to a sponsor shall be withheld until after the possibility of appeal has expired or until after the appeal has been heard and concluded.

Assessment

56. The University's expectations relating to assessment are set out in the [Postgraduate Progression and Award Regulations](#) and associated policies and guidance.
57. Work submitted for assessment shall:
- a. be written in English unless otherwise approved by the validation panel under guidance from the University Education Committee;
 - b. Be the students own work except where collaborative working is expressly permitted or other authors are acknowledged by a method acceptable to the examiners;
 - c. Become the intellectual property of the University, which may lodge it in the library or elsewhere and should have the right to take copies of it and circulate those copies as it shall think fit.
58. A student required to submit a project, a dissertation, or thesis:
- a. shall work under the direction of a supervisor or supervisors appointed by the Course Convenor;
 - b. shall comply with the requirements prescribed by the validation panel with regard to the topic, form and length of the project or dissertation or thesis or portfolio;
59. Only material which is freely available for publication may be incorporated into work submitted for assessment unless the Director of Teaching and Learning gives specific permission to the contrary. For work permitted to incorporate material not freely available for publication an embargo on consultation or restriction of access may be imposed by the Library for a specific duration on the recommendation of the Director of Teaching and Learning and other conditions shall apply at the discretion of Senate.

Academic Misconduct

60. It shall be an offence for any student to be guilty of, or party to, attempting to commit or committing collusion, plagiarism or any other misconduct in an examination or work which is submitted for assessment. Cases of suspected academic misconduct will be

subject to the rules and procedures approved by the University Education Committee.

Examination Boards

61. The University Education Committee shall be responsible for assessment policies and procedures and the appointment of external examiners. The terms of reference and membership of examination boards is set out in the [policy and procedures](#) relating to the conduct of examination boards. Examination Boards operate within the University's [Postgraduate Progression and Award Regulations](#).

Award Regulations

62. A postgraduate Social Work student shall be required to satisfy the examination board that the requirement for the award has been met for the degree under consideration, as prescribed in the Academic Framework and the Postgraduate Progression and Award Regulations
63. Student successfully completing the Master of Arts (MA) and Postgraduate Diploma (PgDip) in Social Work will be eligible to apply for registration as a social worker with Social Work England.
64. The conditions under which a degree or another qualification shall be awarded be aegrotat shall be prescribed by the University Education Committee.

Suitability for Professional Practice - Termination of training

65. This Regulation applies only to students registered on courses where there is a PSRB requirement relating to suitability to practice in a professional setting. [Suitability for Professional Practice procedures](#) may be invoked at any time during any part of a student's course of study, regardless of the source or location of the matter in question. The procedures will be invoked:
 - a. Where there is evidence to suggest that a student is failing to maintain expected professional standards
 - b. Where information comes to light about previous matters not declared by the student.
 - c. If the student is considered unsuitable for social work practice on health grounds.
66. Cases of suitability for professional practice will be considered in accordance with the published procedures which will be made available to students on relevant courses.
67. The [Suitability for Professional Practice](#) procedures, which are approved by Senate, will be published in course handbooks provided to students.

Withholding of an award

68. Where an postgraduate student is in arrears with the payment of tuition fees due to the University or to an affiliated institution, the University reserves the right to withhold the award of any degree, diploma or certificate and to withhold any recommendation for any award or recognition of study by any accrediting or validating body.

Appeals

69. There is no right of appeal in the University against the academic judgement of the duly appointed examiners.

70. A postgraduate student shall have the right of appeal against decisions made by:

- School Student Progress Panels
- Progression and Award Board (examination boards)
- Academic Misconduct Panels

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