

REGULATION 28: LIBRARY

1. Interpretation

- (1) In this Regulation –
 - (a) “Code of Conduct” has the meaning given in regulation 5;
 - (b) “the Librarian” means the person employed by the University as Director of Library Services;
 - (c) “the Library” means: the University buildings that house the University’s library collections; its contents; all library collections and holdings (in whatever format); and “Library property” shall be construed accordingly;
 - (d) “Members of the Library” has the meaning given in regulation 2 and “member” and “membership” shall be construed accordingly;
 - (e) “Terms of Use of the Library” has the meaning given in regulation 3;
 - (f) “Visitor membership” has the meaning given in regulation 2 and “visitor” shall be construed accordingly;
 - (g) “Writing” includes email.

2. Membership

- (1) The following persons are members of the Library –
 - (a) current employees of the University;
 - (b) students currently registered at the University;
 - (c) staff and students who are awarded affiliate membership by reason of the University’s relationship with a Partner and in accordance with the terms of the relevant Partnership Agreement.
- (2) Persons who are not members by virtue of paragraph (1) may apply for visitor membership.
- (3) Visitor membership may comprise –
 - (a) annual reference only; or
 - (b) annual reference with borrowing.
- (4) The Librarian may levy a fee for membership under paragraph (3)(b), the rate of which shall be determined by the Librarian at the beginning of the academic year in which the membership commences.

3. Terms of Use of the Library

- (1) The Terms of Use of the Library are that:
 - (a) to borrow books, journals, and other library materials;
 - (b) to use library facilities;
 - (c) to abide by the Code of Conduct established by Librarian pursuant to regulation 5.
- (2)

- (b) in the case of students of the University, Regulation 2 (Student Discipline); and
- (c) in the case of affiliate members, the terms expressed in the Partnership Agreement.
- (4) Anyone suspected of damaging or stealing Library property may be subject to criminal prosecution.
- (5) In paragraph (3) “the appropriate person” means in the case of –
 - (a) employees, the employee’s Line Manager;
 - (b) students, the student’s Head of School;
 - (c) affiliate members, the Partner’s lead relationship co-ordinator.
- (6) The Librarian may delegate the powers under paragraph (3) to a nominated member of the Library staff.

4. Sanctions

- (c) member provision of contact information;
- (d) use of mobile phones and other mobile devices;
- (e) consumption of food and drink;
- (f) expected behaviour;
- (g) room booking systems; (d)