



Executive Summary of Business for PGR Recruitment & Funding Sub-Committee

Title	PGR Recruitment & Funding Sub-Committee: Annual Cycle
Status	Unrestricted
PS Lead	Claire Potter
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Type	For information
Date	October 2024
Summary of paper	Summary of Cycle of Sub-Committee Business for academic year
Suggested reading	n/a
Classification	Internal use
Consultation	n/a
Effective date of introduction	n/a
Recommendation	The Sub-Committee is invited to NOTE the table

Standing items

- Welcome / Minutes
- Review of action log
- Chair's report
- Bid roadmap/Doctoral Funding updates
- Update on PGR Recruitment Plan

Annual items

Meeting	Item	Responsibility
October	- Review Terms of Reference - PG Recruitment Planning	- SRS - PG Recruitment
January	- Annual Admissions report	- Admissions
April	- Annual Recruitment report	- Planning
June	- Annual reports from Sussex-led training entities (CDTs/DTPs) - Welcome Week planning and review onboarding communications	- CDT/DTP Manager - SRS (noting overlap with PGR Experience)