

Terms and Conditions for Undergraduate students 2013/14

Enrolment conditions

All students are required as a condition of enrolment to pay all fees due from them to the University, and to abide by and to submit to the requirements of the University's Charter, Statutes and Regulations, and Organisation of the University documents as amended from time to time. These documents are published annually and copies of current versions are available on the University website www.sussex.ac.uk/ogs

The University also reserves the right, without notice, to make changes to these documents. Any amendments approved in the course of the academic year will be included in the current web versions of these documents. Such amendments will take immediate effect upon formal approval by the relevant body of the University. It is each student's responsibility to check the website regularly.

Withdrawal or variation of courses, modules and placements

The University will use all reasonable endeavours to deliver courses and modules in accordance with the descriptions set out in this prospectus. However, the University keeps its courses under review with the aim of enhancing quality. Some changes may therefore be made to the form or content of courses or modules described in this prospectus.

As a charitable organisation significantly dependent on public funds, the University has to manage its finances in a way that is efficient and cost-effective in the context of the provision of a diverse range of courses and modules to a large number of students. The University therefore reserves the right to withdraw an offer of a place if circumstances beyond its control prevent it from offering the course specified, and to make variations to the contents or methods of delivery of, or to discontinue, merge or combine courses and modules, if such action is reasonably considered necessary by the University. If there are not sufficient enrolments to make a course or module viable, the University reserves the right to cancel such a course or module.

If, after an application has been accepted for any course described in this prospectus but prior to the student commencing the first term of study, the University discontinues the course, the student may either:

- (1) withdraw from the University without any liability for fees, or
- (2) transfer to such other course (if any) as may be offered by the University for which the student is qualified. If in these circumstances the student wishes to withdraw from the University and to enrol in a course at a different University, the University shall use its reasonable endeavours to assist the student.

Once the student has commenced the first term of study, if:

The University endeavours to ensure that the facilities, services and equipment provided for the purpose of courses and modules are of a proper standard. Such facilities, services and equipment may, however, be provided by third parties and not by the University (for example the health centre or foreign universities). Although the University will endeavour to ensure that proper facilities and equipment are provided for the course or module, to be delivered to a reasonable standard, it can accept no responsibility for the nature of, and reserves the right to withdraw or change, facilities, equipment or services.

The provision of a facility or service may be subject to an additional charge (ie separate from fees). Where this is the case, the University will make this clear in advance. If a student contracts voluntarily to receive an extra facility or service (including accommodation) from the University, but subsequently fails to pay all or part of the agreed charge, the University maintains the right to withdraw the service and to recoup the outstanding charge.

Force Majeure

Neither you nor the University shall be liable for any delay in performing or non-performance of any of your or its obligations, other than an obligation to make a payment, if caused by circumstances beyond your or its reasonable control including, without limitation, any of the following: earthquake, flood, storm, act of God, or of public enemies, national emergency, invasion, insurrection, riots, industrial disputes, strikes, telecommunications failure, boycott, interruption of services rendered by any public utility, or interference from any local, national or supranational government agency or official.

The above limitations will not apply insofar as any liability may not be excluded under the Unfair Contract Terms Act 1977.

Students' property

While the University takes all reasonable precautions to ensure the safety and security of students on the University campus or occupying University-managed accommodation, the University cannot accept responsibility, and expressly excludes liability, for loss or damage to students' personal property (including computer equipment and software), including any financial or other consequential loss where such loss or damage is a result of theft, fire, flood, computer virus or any cause related to University computer facilities, or any other cause, except where such loss or damage is caused by the University's negligence.

It is recommended that students insure personal property against the risk of loss and damage.

Car parking

Parking on campus is restricted. Charges apply to all students who are allowed to park on campus, except those with disabled parking permits. Students living on campus are not allowed to park on campus unless they have disabled parking permits or families living on campus.

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www.hesa.ac.uk/content/view/141/171#Student). After you leave, those parts of your student record that we need to retain (eg basic registration details, results and your address, and any papers that may be required in relation to matters that are still outstanding) will be archived. Basic information will also be passed to our Development and Alumni Relations Office to create an alumni database. The remaining information will be destroyed. Throughout, your personal data will be held in accordance with current data protection legislation.